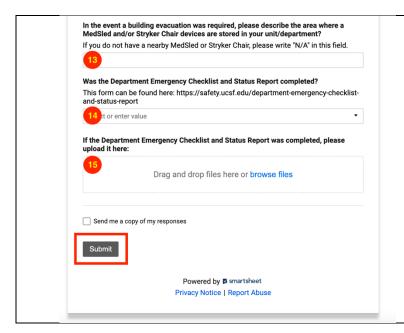


Sign in with your company account	 Go to: https://app.smartsheet.com/b/form/ab484e89a8214e89aea8a2085d4dbc1b Click the "Sign in with your company account" field. Login with your MyAccess account.
Great ShakeOut Earthquake Drill Evaluation Form This form is to be completed by UCSF Health West Bay only. Department/Unit Name * THIS IS A REQUIRED FIELD. 1 Department/Unit Phone Number 2 +1	 Enter your Department/Unit Name (ex. Emergency Management). Enter your Department/Unit Phone Number. Enter your Cost Center or Home Department Number (ex. 846123). Enter your Email Address.



Earthquake Emergency Operations	
Immediate Staff Response & Staff Knowledge	
Did staff demonstrate knowledge of "Drop, Cover, Hold" procedures?	
5 t	
Was a staff huddle called to discuss current safety status and review next steps?	
6 t or enter value	
Was the overhead drill announcement heard on your unit/in your area?	
7 t or enter value	5. Select Yes or No.
oid staff receive the WarnMe notification via email, text, or call?	6. Select Yes or No.
8 t or enter value	7. Select Yes or No.
d you receive information about the drill on the emergency red phone in your unit in al time?	8. Select Yes or No.9. Select Yes or No.
g t or enter value	10. Select Yes or No.
Did a staff member call the Disaster Hotline (415) 885-7828 for more information?	11. Select Yes, No, or N/A if your department does not provide patient care.
10 t or enter value	12. Please write the location of your Emergency Assembly Area.
Were patients informed and educated about the drill?	
If your unit does not provide patient care, please select "N/A".	
11) t or enter value	
In the event a building evacuation was required, please name the location of your unit's/department's designated Emergency Assembly Area? This information should be listed in your Department Emergency Action Plan.	





- 13. Please describe the area where the nearest MedSled and/or Stryker Chair is stored near your department. Write N/A if your department is not near one.
- 14. Select Yes or No.
- 15. Click the Submit button.

CONGRATULATIONS!

You have completed your Great ShakeOut Earthquake Drill Form.